Data Administrator Role Alike Meeting Notes

10-25-23

1. We discussed this year’s data reporting process; talked about pros/cons, topics for review this year, etc. Most who have previously reported found that this year went smoother, though there are some issues that still pop up. For those who are new, there were struggles and issues related to being new but also the clarity of the data manual, expectations, definitions, and so forth.
2. Tess and Jisu shared updates from ERDC and PESB, including data elements that will be reviewed this year and the development of a new DSA (since current DSA’s expire in 2025).
3. Concerns were raised around several key topics, such as completion data (cw test versus recommend data elements), connecting the ERDC system with OSPI, defining programs for program IDs, and the role of data administrators within the larger picture of this process. Many face hardships in working with program and university leadership, whether it be support, guidance, or completing of data.
4. The group is continuing to invest and support mentoring for new members, sharing of best practices (including code) to help each other make our processes more efficient, and collectively working through issues as they arise.

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