

Data Administrator Meeting

We have our upcoming WACTE conference approaching next week. I was aiming for us to meet at our normal time on Tuesday, 1/24, from 12:30p-2:30p via Zoom. Please let me know if this time does not work for the majority of you.

Here is the Zoom link: <https://cityu-edu.zoom.us/j/7493124727>

Also, Jim was kind enough to gather a summary of the last ERDC EPP Task Force meeting with some updates for us to review and consider.

Points of interest to the DA group:

- IBPR Report
 - Include completers $n < 10$, but not assessments $n < 10$ in calculations
 - On-time calc missed some early completers (compl before expected time, so missed in following collection); this has been corrected
 - Discussed whether to use on-time as an indicator vs. success measure
 - Current completion rate methods are not serving PESB equity goals well; open to suggestions
- Reporting Timeline
 - Student-level records generally require more submission-correction cycles, and so should start earlier
 - **1 Sep**: submission window opens
 - **Oct 15**: Student-level (Application, Assessment, Demographic, Clinical) reports due
 - **Oct 31**: Institution, PEAB, Program files due
 - **22 Nov** (before Tgiving): Submission window closes
- Clarify proposed manual changes timeline ()
 - **Dec**: proposed changes to DA for comments
 - **Beg of Jan**: first PESB manual draft to PESB board for initial review
 - **End of Jan**: – board comments back to DA for review
 - **Mid Feb**: DA responses
 - **Beg of Mar**: final manual to board
 - **May**: final board approval
- Completion Rates
 - ERDC will engage WACTE to help define / clarify this concept
 - On-time was defined to align with IPEDS Graduation Rates 200, but has become clear that this is too broad a brush for many programs
 - On-time based on terms was a poor fit for many Institutions and didn't really serve ERDC or Legis needs
 - Possibly use some combination of aggregate and linear time to express expected completion (details at DA mtg)?
 - Possibly use "alternative" ProgID to accommodate students who require special accommodations (details at DA mtg)
- EPP data moving to P20W (Larger ERDC data store): consultants engaged to define plan
- PESB DSA Review
 - DSA expires 2025

- Start reviewing Jan 2024 at the latest for approval before then
- PESB Manual Draft: (<https://docs.google.com/document/d/1ZlaMwvi8PX0Ibc54RUYS4N0BQSTI-3rS/edit>)
- ERDC Critical Questions: <https://erdc.wa.gov/CriticalQuestions>
- PESB Data
Elements: https://docs.google.com/spreadsheets/d/1_ph7b20jL7dT61vXxpiqJo1S81d_qylwE0FBvcfZJrE/edit#gid=0
- Start collecting PESB & Title II questions & concerns for the DA meeting

I think the main issues are manual approval timing, new staggered submission timeline (again), and issues around completion rates and IBPR report. Also let me know if anyone is missing from our email chain!